

DEPARTMENT OF PUBLIC SAFETY

Office of the Addressing Coordinator

COMMISSIONERS

Vinny Clausi, Chairman
Stephen Bridy, Vice Chairman
Richard J. Shoch



Eric C Wendt
Addressing Coordinator

Form # : NCDPS_ADD03

911 Greenough Street, Suite 2
Sunbury, PA 17801
570-988-4378
Fax: 570-988-4975

For Department Use Only:

Received:	Submitted:	Assigned by:	Notified:
Date:	Date:	Date:	Date:
Initials:	Initials:	Initials:	Initials:

911 ADDRESS APPLICATION

To apply for a 911 address for your home or business, please fill out this form and mail, fax, or hand deliver it to the Department of Public Safety to the attention of Eric C. Wendt at the address listed above.

After you submit this form and it is processed, you will receive notice of your assigned address by phone, as well as a follow up confirmation letter by mail. The letter will be mailed to the *current mailing address* provided.

Important Note: A 911 address for a new structure should be obtained before making arrangements for utility services. Utility companies (telephone, electric, gas, water, and so forth) will request a 911 address for the structure served.

Form Completion Date: _____ Signature: _____

Present Mailing

Address:

Full Name: _____

Current Mailing Address: _____

City: _____ State: Pa Zip: _____

Primary Phone: _____ Secondary Phone: _____

Best Time to Contact: _____

Information for New Address:

Parcel ID (PID) of Property: _____

Property Owner (if Different from above): _____

Property Location (Municipality): _____

(City): _____

(Road Name): _____

If existing, who is the previous owner: _____

If existing, approx. How old is the structure: _____

If property shares existing driveway, address of shared drive: _____

To help us locate and address your structure, please provide **names** and **addresses** or your nearest neighbors (if known):

From your house looking toward the road.

Nearest resident on Left Name: _____
Address: _____

Nearest resident on Right Name: _____
Address: _____

Resident across the Road Name: _____
Address: _____

Geographic Information

Ex. (Deg Min' Sec" or Decimal Deg)

Latitude: _____ Longitude: _____

Structure Information:

Is the structure a:

Single | | Duplex | | Apartment | | Mobile Home | | Business | |

Other (Specify): _____

Is the structure:

Visible from the road: Y or N _____

Under Construction: Y or N _____

If yes, color of stake flags: _____

Are they visible from the road: Y or N _____

Fully Completed: Y or N _____

If yes, outside covering: wood | | vinyl | | stone | | other _____

Outside color: _____

Rough Property Sketch:

Please include: Location of Home and Driveway, Closest intersection to driveway (distance between), nearest neighbors (addresses), and distance between your driveway and your neighbors.
